



THE CITY OF PADUCAH
FINANCE DEPARTMENT
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revenue@paducahky.gov

Annual/Quarterly Franchise Fee Form for Telecommunications Franchise Agreement Holders

1. Name of Business:

2. Contact Information:

Name & Title

Address

Phone Number

Email

3. Provide the following prerequisite information:

a. Business License Number _____

b. Date of Executed Franchise Agreement with the City of Paducah _____

Pursuant to Ordinance 2024-02-8805, please select the amount that is greater and provide a written report containing an accurate statement in summarized form and detail of its calculation of the amount of the payment, verified by an officer or other authorized representative of Grantee, setting forth its Gross Revenues according to their accounting subdivisions, and any deductions claimed for the period upon which the payment is computed.

Payment not received by the City by the due date shall be assessed interest equal to the lessor of (i) one percent (1%) per month, or (ii) the highest rate permitted by law. Interest shall be compounded annually. Interest shall be due on the entire late payment from the date on which the payment was due until the date on which the City receives payment.

Minimum Annual Franchise Fee

- \$6,000 in the first year and increasing by \$1,000 annually.
- Grantee's first Minimum Annual Franchise Fee payment, if applicable, shall be paid in lump sum forty-five (45) days after execution of the Franchise Agreement. All subsequent Minimum Annual Franchise Fee payments if applicable, shall be paid in lump sum on or before April 15th of each calendar year during the term of the franchise.

- Amount Equal to Five Percent (5%) of Gross Revenues
 - Shall be computed based on gross revenues from each calendar year quarter period (January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31).
 - Grantee’s first Gross Revenue-Based Franchise Fee payment shall be paid on or before the forty-fifth (45th) day following the first full calendar quarter after execution of the Franchise Agreement. All subsequent Gross Revenue-Based Franchise Fee payments shall be paid on or before the forty-fifth (45th) day following each calendar quarter period during the term of the franchise

- If not providing Telecommunications Service to end-users within the City of Paducah, the amount equal to two dollars (\$2.00) per lineal foot of Facilities plus three thousand dollars (\$3,000.00) per each Wireless facility (other than Small wireless facilities) and two hundred seventy dollars (\$270.00) per each Small wireless facility.
 - Shall be computed based on lineal foot of Facilities in the City of Paducah as of January 1 of each calendar year.
 - Grantee’s first Facilities-Based Franchise Fee payment, if applicable, shall be paid forty-five (45) days after execution of the Franchise Agreement. All subsequent Facilities-Based Franchise Fee payments if applicable, shall be paid on or before April 15th of each calendar year during the term of the franchise.

Year: _____

Quarter (if applicable): _____

Fee Amount: _____

Provide a written justification for the gross revenues calculation or minimum annual franchise fee in the space below. You may attach a report or additional information to this form.

**Signature of President, Chief Executive Officer
or Chief Finance Officers**

Date

For Office Use Only - Account Number: 1000 411500